**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, JANUARY 10, 2023, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Commissioner Ortega called the meeting to order at 9:30 a.m.; the following Elected Officials were present:

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

William “Mo” Morrow Commissioner Pct. 4

Sarah Vasquez County Clerk

Gregory Henington, County Judge, was absent due to Judge Education courses.

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County, Texas (County's Facebook page). Members of the public are also encouraged to participate in public comment by calling telephone number 432-244-6663. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Commissioner Ortega. Commissioner Westermann led the Pledge of Allegiance

to the Texas Flag.

**2. Minutes / additions / corrections / approval**

Commissioner Colando moved to approve the minutes for December 27, 2022. Commissioner Westermann

seconded the motion; motion passed 4-0.

**3. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

James Pattillo, Alpine resident, requested information on how to handle a squatter on county right of way past Moss Creek Bridge on Cemetery Rd.

Sarah Vasquez, County Clerk, announced a job position will be available in the County Clerk's Office.

**4. Recognitions & Announcements -**

No comment.

**5. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, prohibiting fireworks, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency

Management Department. EMC Elmore presented a Burn Ban Order. Commissioner Morrow moved to approve Burn Ban as presented. Commissioner Colando seconded the motion; motion passed 4-0.

**6. Road & Bridge Department**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Commissioner Ortega presented the Road and Bridge Department general report on behalf of Superintendent Frenchie Causey.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

**7. Community Facilities Report**

**A. General Report**

Commissioner Ortega read the Community Facilities Report on behalf of Johnny Valencia.

**9. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz, assistant auditor, presented the General Bills on behalf of Patty Roach, County Auditor. Commissioner Colando moved to approve the general bills as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Budget Amendments Line-Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Assistant Auditor Saenz presented a Line-Item Transfer. Commissioner Morrow moved to approve as presented.

**10. Officials' Monthly Reports**

Commissioner Colando read the Official’s Monthly Report. Commissioner Colando moved to approve the

report as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/ Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioners Grant Reports**

No reports.

**B. Other general administrative and procedural matters related to Treasurer's Office/ Discussion and appropriate action for work of Treasurer's Office to go forward**

**11. Schedule next Commissioners Court Meeting on January 24, 2023 at 9:30 am.**

Commissioner Ortega announced the next Commissioners Court Meeting on January 24, 2023, at 9:30 A.M.

**12. Adjourn**

Commissioner Colando moved to adjourn. Commissioner Westermann seconded the motion; motion passed 4-0. Meeting adjourned at 9:51 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_**

**Gregory Henington, County Judge**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Katrina Munoz, Deputy Clerk**