**BREWSTER COUNTY**

**COMMISSIONERS COURT**

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**JIM WESTERMANN SARA COLANDO** Commissioner, Pct.1Commissioner, Pct. 2

**RUBEN ORTEGA MO MORROW**

Commissioner, Pct. 3Commissioner, Pct.4

**GREG P. HENINGTON**

Brewster County Judge

**Regular Commissioners Meeting:** November 14, 2023, at 9:30 A.M.

**Brewster County Courthouse, Commissioners Courtroom**

**201 W. Ave. E Alpine, Texas 79830**

**AGENDA**

1. **Call to Order – Judge Greg P. Henington**

Judge Heningtion called the meeting to order at 9:30 a.m.; the following Elected Officials were present:

Greg Henington County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Sarah Vasquez County Clerk

William “Mo” Morrow, Commissioner Pct. 4, was absent.

1. **Invocation**

Invocation by Judge Henington.

1. **Pledge of Allegiance**

The Pledge of Allegiance and Texas Pledge were led by Judge Henington.

1. **Review, discuss and take necessary action to approve previous meeting minutes**

Commissioner Colando moved to approve October 10, 2023, minutes. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **Public Comment—Comments are limited to 5 minutes per person. Members of the public are also welcome to participate in public comment by calling 432-244-6663**

Victor Uvalle Jr, TAC representative, presented the upcoming Risk Management Services and Training Conference.

Robert Johnson, Alpine resident, asked to discuss dark sky issues. Commissioner Colando will send Mr. Johnson by email the Outdoor Lighting Ordinance.

1. **Recognition & Announcements-**

Judge Henington recognized Izabella Briones and Annaliese West, Marathon ISD students, for qualifying and competing in the National History Fair in Washington D.C. Their exhibit covered Cabeza De Vaca. Commissioner Ortega stated Mr. Travis Roberts is smiling down and would be extremely proud. Commissioner Ortega presented Izabella and Annaliese with a plaque commemorating their achievement.

1. **Update on new Brewster County Website / Commissioner S. Colando / Discussion only**

No update.

**13. Elections Department**

1. **Review, discuss and take appropriate action on Canvass of November 7, 2023 Constitutional Amendment Election**

Lora Nussbaum, Elections Administrator, presented the canvass of November 7, 2023, Constitutional Amendment Election. Commissioner Ortega moved to approve as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**12. Review, discuss and take possible action to purchase 2023 Chevrolet Blazer in the amount of $37,676.25 for the purposes of using it as a county pool vehicle. Payment to be from Abandoned Vehicle Fund.**

Sheriff Dodson presented a pool car to Commissioner Court for the new offices opening down south.

1. **County Judge Report – for informational purposes only / no action required**

Judge Henington announced December 1st as the official holiday lighting on the County Courthouse grounds.

1. **Review, discuss and take possible action on Brewster County Project List**
2. **Review, discuss and take possible action to approve up to $7,500.00 for the purchase of agenda software to be used by Commissioners Court and other county agencies.**

Judge Henington presented the CivicPlus agenda software, which the City of Alpine has adopted. Judge Hennington moved to approve as presented. Commissioner Colando seconded the motion; motion passed 4-0.

1. **Review, discuss and take possible action to approve a check in the amount of $40,180.00 for the purchase of a 50’ towable boom lift. This purchase has been previously approved by the court and is on the Project List. This request allows Auditors’ Office to issue a check prior to the next Commissioners meeting to take immediate possession of the lift**

Judge Henington presented a used boom lift in Odessa to put up the lights. Judge Henington moved to approve as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **Review, discuss and take possible action to add $43,201.75 to project list to purchase a 2023 Chevrolet crew cab pick-up for use in facilities management. This truck will replace an existing truck in the facilities fleet**

Commissioner Ortega moved to approve the purchase of a 2023 Chevrolet crew cab for the facilities management. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **Review, discuss and take possible action to appoint Mo Morrow to the County Appraisal District Board, representing Brewster County. Term of 2 years beginning January 1, 2024-December 31, 2025**

Commissioner Ortega moved to reappoint Mo Morrow to the County Appraisal District Board. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **Review, discuss and take possible action to approve a contract with Tallent Roofing, Inc. to repair leaking roof at old county jail (Sheriff’s Office). Payment in the amount of $29,746.15 to be from the Historical Preservation Funds**

Commissioner Ortega moved to approve the contract with Tallent Roofing, Inc. to repair the Historic County Jail. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **~~Review, discuss and take possible action to purchase 2023 Chevrolet Blazer in the amount of $37,676.25 for the purposes of using it as a county pool vehicle. Payment to be from Abandoned Vehicle Fund~~**
2. **~~Elections Department~~**
3. **~~Review, discuss and take appropriate action on Canvass of November 7, 2023 Constitutional Amendment Election~~**
4. **Road & Bridge Department**
5. **Superintendent’s Report**

Superintendent Frenchie Causey presented the Road and Bridge Department report.

1. **Review, discuss and take appropriate action for general work / permits / contract of Road & Bridge Department**

None.

1. **Emergency Management Department**
2. **General Report – Emergency Management Coordinator**

Stephanie Elmore, Emergency Management Coordinator, presented an update on the Emergency Management Department.

1. **Treasurer’s Office**
2. **Financial Reports / Updates**

No report.

1. **Review, discuss and take possible action to approve updated Tax Collection Agreement between Brewster County and the Terlingua Common School District in the amount of $15,073.00**

Commissioner Ortega moved to approve the Tax Collection Agreement between Brewster County and the Terlingua Common School District. Commissioner Colando seconded the motion; motion passed 4-0.

1. **Brewster County Auditor**
2. **General Bills / Discussion and appropriate action regarding to**
3. **Budget Amendments**
4. **Line-Item Adjustments**

Paty Saenz, Assistant Auditor, presented the general bills already paid. Commissioner Ortega moved to approve bills as presented. Commissioner Westermann seconded the motion; motion passed 4-0. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Westermann abstained from Branding West.

Assistant Auditor Saenz presented the general bills to be paid. Commissioner Ortega moved to approve bills as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

Assistant Auditor Saenz presented line item transfers. Commissioner Ortega moved to approve the line item transfers as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

1. **Financial Reports / Updates**
2. **Discussion, review, and appropriate action related to financial administration and policies**
3. **Brewster County Tourism**
4. **Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports and issues**

Robert Alvarez, Executive Director, presented an update on Brewster County Tourism.

1. **Review, discuss and take possible action to approve $28,200.00 from the Tourism Fund for Blues on the Green Contract for festival in Austin, Texas**

Judge Henington moved to approve the Blues on the Green Contract. Commissioner Colando seconded the motion; motion passed 4-0.

1. **Schedule next Regular Commissioners Court Meeting on November 28, 2023, at 9:30 A.M.**

Judge Henington announced the next Commissioners Court Meeting on November 28, 2023, at 9:30 AM.

1. **Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Colando seconded the motion; motion passed 4-0. Meeting adjourned at 10:32 A.M.

**If necessary, following any closed or executive meeting the Commissioners Court will convene in open session to take any final action, decision, or vote on any matter deliberated in closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.**

**If, during the course of the meeting covered by the notice, the Commissioners Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners Court on the date, hour, and place given in the notice or as soon after the commencement of the meeting covered by this notice as the Court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.**

**ATTEST:**

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**Greg P. Henington Sarah Vasquez**

**Brewster County Judge Brewster County Clerk**