**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, JULY 25, 2023, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Judge Heningtion called the meeting to order at 9:30 a.m.; the following Elected Officials were present:

Greg Henington County Judge

Jim Westermann Commissioner Pct. 1

Ruben Ortega Commissioner Pct. 3

William “Mo” Morrow Commissioner Pct. 4

Sarah Vasquez County Clerk

Sara Allen Colando, Commissioner Pct. 2, was absent.

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County's Facebook page. Members of the public are also encouraged to participate in public comment by calling 432-244-6663.**

**AGENDA**

**1. Invocation**

Invocation by Commissioner Ortega.

**2. Pledge of Allegiance**

The Pledge of Allegiance and Texas Pledge were led by Judge Henington.

**3. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve the July 11, 2023, minutes. Commissioner Morrow seconded the motion; motion passed 4-0.

**4. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court may be limited in its ability to respond to comments.**

James McDermott, Chief Defender of the Far West Texas Regional Public Defenders, presented the average cost of cases and the agreement for Agenda Item #17.

**5. Recognition & Announcements**

Judge Henington announced a Thank You card was received by Lady “Chachi” Hawkins.

**6. Update on new Brewster County Website/ Commissioner S. Colando / Discussion only**

Commissioner Colando absent.

**7. County Judge Report - for informational purposes only / no action required**

Judge Henington had nothing new to report.

**8. Emergent Air Quarterly Report**

Walter Kuyendall, Emergent Air representative, presented a quarterly report.

**9. Review, discuss and take possible action to remove Scott Road from County Road List**

Florence Cox requested the Scott Road be removed from the County Road system, due to unwanted traffic on the dead end. Commissioners Court asked for a petition from all the land owners who are served by the road, which can be brought to Court to be put on a future meeting agenda.

**12. Review, discuss and take possible action on final plat approval for Sage Brush land development**

Mattie Matthaei presented the latest update of the requirements that were asked in her last appearance in court. Judge Henington moved to approve the Application for Final Plat Approval of the Subdivision of The Sagebrush as presented. Commissioner Ortega seconded the motion; motion passed 4-0. It will be signed after the approval from Joan Johnson, Water Board District.

**10. Discuss and ratify County Judge signing of ETech Environmental Services Agreement**

Judge Henington presented the services agreement with ETech Environmental for a new mold assessment on the County Clerk’s basement. Judge Henington asked to ratify and sign the contract. Commissioner Ortega moved to approve as presented. Commissioner Morrow seconded the motion; motion passed 4-0.

**11. Elections**

**A. Discuss, review and take possible action of Business Associate Agreement between Brewster County and Secured Document Shredding for the shredding of Election materials that have met the retention period**

Lora Nussbaum, Elections Administrator, presented the Business Associate Agreement between Brewster County and Secured Document Shredding. Commissioner Ortega moved to approve the agreement as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**13. Road & Bridge Department**

**A. Superintendent's Report**

Superintendent Frenchie Causey gave the Road and Bridge Department general report.

**B. Discussion and appropriate action for general work / permits / contracts of Road & Bridge Department**

**14. Emergency Management Department**

**A. General Report - Emergency Management Coordinator**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency

Management Department.

**15. Treasurer's Office**

**A. Financial Reports / Updates**

Julie Morton presented the Treasurer’s and Auditor’s Monthly Report. Judge Henington moved to approve the financial reports as presented. Commissioner Ortega seconded the motion; motion passed 4-0.

**B. Discussion, review, and appropriate action related to financial reports, administration and policies**

 Judge announced a Special Meeting for budget planning next Tuesday, August 1 at 9:00 am.

**C. Official Monthly Reports**

Judge Henington read the Official Monthly Reports with the typo of April 2023 County Attorney PTD Account. Commissioner Ortega moved to approve the report as read, with the noted corrections. Commissioner Morrow seconded the motion; motion passed 4-0.

**D. County Audit update/ Discussion only**

Judge Henington stated there are no updates.

**16. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action regarding to**

**1. Budget Amendments**

**2. Line-Item Adjustments ortega move/ westerman**

Patty Roach, County Auditor, presented the General Bills. Judge Hennington moved to approve the general bills as presented. Commissioner Westermann seconded the motion; motion passed 4-0.Commissioner Ortega abstained from Pinnacle Propane. Judge Henington abstained from Far Flung Outdoor Center.

Auditor Roach presented three Budget Amendments for the Operation Lone Star Grant, HIDTA-ALPINE/BIG BEND Grant #G22SW004A, and the HIDTA-Alpine Grant #G21SW004A. Commissioner Morrow moved to approve the budget amendments as presented. Commissioner Ortega seconded the motion; motion passed 4-0.

Auditor Roach presented Line Item Transfers. Commissioner Ortega moved to approve the line item transfers as

presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**B. Financial Reports/ Updates**

**C. Discussion, review, and take appropriate action related to financial administration and Policies**

**17. Discuss, review, and take appropriate action on the FY 2024-2025 Interlocal Agreement between the Regional Public Defender Office Local Government Corporation (RPDO) and Brewster County, Texas**

Judge Hennington moved to approve the FY 2024-2025 Interlocal Agreement between Regional Public Defender Office Local Government Corporation and Brewster County, Texas. Commissioner Ortega seconded the motion; motion passed 4-0.

**18. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports and issues**

Robert Alvarez, Executive Director, presented the Brewster County Tourism general report.

**B. Discussion, review and take possible action for general work/ Contract for Brewster County Tourism to go forward**

Mr. Alvarez presented media contracts. Judge Hennington moved to approve the three contracts. Commissioner Ortega seconded the motion; motion passed 4-0.

**19. Schedule next Special Commissioners Court Meeting on August 1st and Regular Commissioners Court Meeting on August 8, 2023, at 9:30 A.M.**

Judge Henington announced the Special Commissioner Court Meeting on August 1, 2023 at 9:00 am. Judge Henington announced the next Regular Commissioner Court Meeting on August 8, 2023, at 9:30 AM.

**20. Adjourn**

Commissioner Ortega moved to adjourn. Judge Henington seconded the motion; motion passed 4-0. Meeting adjourned at 11:05 a.m.

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**Greg P. Henington, County Judge**

**ATTEST:**

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**Sarah Vasquez, County Clerk**