**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, NOVEMBER 8, 2022, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:38 a.m.; the following Elected Officials were present:

Eleazar R. Cano County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Mike “Coach” Pallanez Commissioner Pct. 4

Sarah Vasquez County Clerk

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County, Texas (County's Facebook page). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano. Commissioner Westermann led the Pledge of Allegiance to the

Texas Flag.

**2. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve the minutes for October 25, 2022. Commissioner Colando seconded the

motion; motion passed 5-0.

**3. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

No comments.

**4. Recognitions & Announcements**

Stephanie Elmore, Emergency Management Coordinator, introduced Jose “Roach” Garcia. Mr. Garcia retold the story of their meeting and recognized Ms. Elmore’s dedication and helpfulness during his time of need.

**- HAPPY BIRTHDAY GRANDMA LALA 100 YEARS YOUNG**

Judge Cano recognized Lala Munoz’s 100th birthday.

Commissioner Pallanez recognized the Alpine Varsity Volleyball team in their playoff journey. Commissioner Pallanez announced the Alpine Varsity Football in their playoff game on Friday, November 11, 2022, against Brady in Ozona, Texas.

Commissioner Ortega recognized the Marathon Varsity Volleyball team in their playoff journey.

Judge Cano reminded the public that polls will be open from 7 am to 7 pm today, November 8, 2022.

Commissioner Colando recognized the Terlingua Robotics Team in earning 2nd place in El Paso, Texas. Commissioner Colando announced the Ken and Joee May Barnes Scholarship fundraiser for the Terlingua school graduates will take place in Terlingua on November 12, 2022.

Julie Morton, County Treasurer, announced Brewster County being awarded $1,345,449.40 from the Local Assistance and Tribal Consistency Fund (LATCF). First half will be deposited this year and the second deposit will follow in 2023.

Commissioner Ortega announced Brewster County being awarded a Solid and Waste Grant of $8,000.00 by the Rio Grande Council of Governments.

Commissioner Westermann announced the Alpine American Legion Post 79 is unveiling the Stylle Reed mural on November 11, 2022.

**5. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, prohibiting fireworks, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency Management Department. She recommended the Court adopt a burn ban order. Commissioner Ortega moved to approve the Burn Ban. Commissioner Pallanez seconded the motion; motion passed 5-0. She reminded the public that anyone planning a large burn should contact the Sheriff’s office so that first responders will be aware of the planned burn.

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Frenchie Causey presented the Road and Bridge Department general report.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

**7. Community Facilities Report**

**A. General Report**

Judge Cano read the Community Facilities Report on behalf of Johnny Valencia.

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/ Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioner Grant Reports**

No reports.

**B. Other general administrative and procedural matters related to Treasurer's Office/ Discussion and appropriate action for work of Treasurer's Office to go forward**

Treasurer Morton announced the following payday dates: November 10, 2022 regular payday, November 18, 2022 longevity pay, and November 22, 2022 regular pay.

**9. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Patty Roach, County Auditor, presented the General Bills and walk-ins. Commissioner Ortega moved to approve the general bills and walk-ins as presented. Commissioner Pallanez seconded the motion; motion passed 5-0. Commissioner Ortega abstained from Pinnacle Propane.

Patty Roach, County Auditor, presented the advanced travel bill. Commissioner Ortega moved to approve the bill as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**B. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Budget Amendments Line Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Auditor Roach presented Line Item Transfers. Commissioner Ortega moved to approve line item transfers as

presented. Commissioner Colando seconded the motion; motion passed 5-0.

Commissioner Ortega asked for an update on the 2019 external audit. Treasurer Morton and Auditor Roach announced a low chance of receiving a completed 2019 audit report before the year ends.

**10. Discuss and consider FY 2023 Brewster County Application & Resolution for Indigent Defense Grant Program/Discussion and appropriate action**

Judge Cano read the FY 2023 Brewster County Application & Resolution for Indigent Defense Grant Program. Commissioner Ortega moved to approve the application and resolution as read. Commissioner Pallanez seconded the motion; motion passed 5-0.

**11. Discuss and consider Request for Proposal (RFP) to purchase 3 County Vehicles, 1 Road & Bridge Equipment utilizing American Rescue Plan Act Funds/ Discussion and appropriate action**

Treasurer Morton presented the request proposal to purchase three county vehicles and a scissor lift out of ARPA funds. Commissioner Ortega moved to approve the Request for Proposal to purchase vehicles and equipment. Commissioner Westermann seconded the motion; motion passed 5-0.

**12. Review 60-month term Lease Agreement with Pitney Bowes for the Send Pro P Series Machine/ Discussion and appropriate action**

Treasurer Morton presented the Lease Agreement for the Send Pro P Series Machine. Commissioner Ortega moved to approve the lease agreement as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**13. Discuss and consider entering Mutual Aid Law Enforcement Agreement, between Brewster County and Terrell County/ Discussion and appropriate action**

Sheriff Ronny Dodson presented the Mutual Aid Law Enforcement Agreement. Commissioner Ortega moved to approve the agreement as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**14. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project Reports, personnel issues, (vacancies, new hires, and performance)**

Robert Alvarez, Executive Director of Brewster County Tourism Council, presented a general update. Mr. Alvarez announced a job position opening as the Executive Director’s secretary.

**B. Discussion and appropriate action for general work, contracts, and agreements for Brewster County Tourism to go forward**

None.

**15. Report from Texas A&M AgriLife Extension Agent Luke Hendryx/ Discussion only**

Commissioner Ortega read Luke Hendryx’s Texas A&M AgriLife Extension report.

**16. Consider Operation Green Light for Veteran Support, November 7th to November 13th / Discussion and appropriate action**

Treasurer Morton presented the Operation Green Light for Veteran Support as an initiative to support the Veterans and light the courthouse in green lights. Judge Cano read the resolution into the record. Commissioner Ortega moved to approve the resolution as read. Commissioner Colando seconded the motion; motion passed 5-0.

**17. Officials' Monthly Reports**

Commissioner Westermann read the Officials’ Monthly report. Commissioner Ortega moved to approve as read. Commissioner Colando seconded the motion; motion passed 5-0.

**18. Schedule next Commissioners Court Meeting on November 22, 2022 at 9:30 A.M.**

Judge Cano announced the next Commissioners Court Meeting on November 22, 2022, at 9:30 A.M.

**19. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Colando seconded the motion; motion passed 5-0.

Meeting adjourned at 11:36 a.m.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Eleazar R. Cano, County Judge**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sarah Vasquez, County Clerk**