**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, DECEMBER 27, 2022, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:40 a.m.; the following Elected Officials were present:

Eleazar R. Cano County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Mike “Coach” Pallanez Commissioner Pct. 4

Sarah Vasquez County Clerk

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at** [**www.brewstercountytx.com**](http://www.brewstercountytx.com) **or Brewster County, Texas (County’s Facebook page). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano. Commissioner Westermann led the Pledge of Allegiance to the Texas Flag.

**2. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve the minutes for December 13, 2022. Commissioner Colando

seconded the motion; motion passed 5-0.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

No comment.

**4. Recognitions & Announcements-**

Sheriff Ronny Dodson recognized Commissioner Mike “Coach” Pallanez and County Judge Eleazar Cano for their service to the community as their terms end.

Judge Cano recognized all past and present employees of the County for helping improve the county during his tenure.

Commissioner Ortega recognized EMC Elmore for her quick response to the power outage in Marathon.

Treasurer Morton recognized Judge Cano with his past experience from his first year of his term to the impact his calm and take charge demeanor inspired her career with the county.

**5. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD’s and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, prohibiting fireworks, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency

Management Department.

**6. Road & Bridge Department / Community Facilities**

1. **Road & Bridge Superintendent’s Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

1. **Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

Commissioner Ortega presented the Road and Bridge Department general report on behalf of Superintendent Frenchie Causey.

**7. Community Facilities Report**

**A. General Report**

Judge Cano read the Community Facilities Report on behalf of Johnny Valencia.

**9. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Patty Roach, County Auditor, presented the General Bills. Commissioner Ortega moved to approve the general bills as presented. Commissioner Pallanez seconded the motion; motion passed 5-0. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Westermann abstained from Branding West.

**B. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Budget Amendments Line-Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Auditor Roach presented budget amendments for the FY2023 SH-Bullet-Resistant Shield grant, the Operation Stonegarden grant, the County Attorney’s PTD budget, and the Elections Administration Office budget. Commissioner Ortega moved to approve the budget amendments as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**8. Treasurer’s Office**

**A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/ Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioners Grant Reports**

Julie Morton, County Treasurer, presented the October FY2023 revenue & expense report. Commissioner Ortega moved to approve the report as presented. Judge Cano seconded the motion; motion passed 5-0.

1. **Other general administrative and procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward**

**10. Approve FY 2022-2023 Contract Agreement with Non-Profit entity Brewster Groundwater Conservation District / Discussion and appropriate action**

Judge Cano presented the contract agreement with the Brewster County Groundwater Conservation District. Commissioner Ortega moved to approve the contract as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**11. Discuss and consider FY 2023 professional services agreement with Roland Valles for Precinct 1 Justice Court / Discussion and appropriate action**

Judge Robert E Steele, Justice of the Peace for Precinct 1, presented the professional services agreement with Roland Valles for Pct 1 Justice Court. Commissioner Ortega moved to approve the agreement as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**12. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports, personnel issues, (vacancies, new hires, and performance)**

Judge Cano read an emailed report from Robert Alvarez.

**B. Discussion and appropriate action for general work, contracts, and agreements for Brewster County Tourism to go forward**

**13. Officials’ Monthly Reports**

Commissioner Colando read the Official’s Monthly Report. Commissioner Pallanez moved to approve the report as presented. Commissioner Westermann seconded the motion; motion passed 5-0.

**14. Schedule next Commissioners Court Meeting on January 10, 2022, at 9:30 A.M.**

Judge Cano announced the next Commissioners Court Meeting on January 10, 2023, at 9:30 A.M.

**15. Adjourn**

Commissioner Ortega moved to adjourn. Judge Cano seconded the motion; motion passed 5-0. Meeting adjourned at 10:57 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_**

**Gregory Henington, County Judge**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Sarah Vasquez, County Clerk**