**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, MARCH 8, 2022, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE. TEXAS**

Judge Cano called the meeting to order at 9:40 a.m., the following Elected Officials were present:

Eleazar R. Cano County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Mike “Coach” Pallanez Commissioner Pct. 4

Sarah Vasquez County Clerk

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County, Texas (County's facebook pagc). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043. Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano. Commissioner Westermann led the Pledge of Allegiance to theTexas Flag.

**2. Minutes / additions/ corrections/ approval**

Commissioner Pallanez moved to approve the February 22, 2022 minutes. Commissioner Ortega seconded the motion. Commissioner Pallanez moved to approve the March 4, 2022 minutes. Commissioner Westermann seconded the motion with the noted corrections; motion passed 5-0.

**3. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

Sarah Vasquez, County Clerk, gave an update on the CJIS report that was requested by Commissioner Ortega.

**4. Recognitions & Announcements**

Judge Cano asked Kimberly Baeza, Executive Assistant to County Judge, to recognize the new hire for the Administrative Assistant, Genira Brito.

Commissioner Westerman read a comment from his constituent concerning the voting of the EMS services. Judge Cano addressed no hidden meetings held without the public's knowledge. Judge Cano stated the county is in the last stages of the voting procedure.

Commissioner Ortega announced the History Fair held in Marathon. Three groups from Marathon advanced to the State Fair.

**5. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD’s and EMS); update on needs. programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs. replacement, and additions: burn bans, emergency management issues related to public and private insurance coverage. personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, reported current Covid19 statistics: 267 probable cases and 27 fatalities. No updates on local hospitalizations from Big Bend Regional Medical Center. The Texas Department of State Health Services is no longer reporting confirmed active cases.

EMC Elmore presented a 45 day extension for the Burn Ban. Commissioner Ortega moved to approve the Order Burn Ban. Commissioner Pallanez seconded the motion; motion passed 5-0.

**6. EMS/ Emergency Services**

**A. Discuss and consider approving exemption from competitive-purchasing requirements in the County purchasing Act, Chapter 262 subchapter C/ Discussion and appropriate action**

Judge Cano moved to table Agenda Item #6A. Motion failed for lack of a second. Commissioner Ortega moved to approve the exemption from competitive purchasing requirements. Commissioner Colando seconded the motion; motion passed 5-0.

**7. Road & Bridge Department**

**A. Road & Bridge Superintendent's Report General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement, and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Frenchie Causey recognized Joel Ybarra for over 20 years of service with the county. Official date of retirement on February 28, 2022. Superintendent Causey then presented the Road & Bridge Department’s general report.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward.**

**8. Community Facilities Report**

 **A. General Report**

Judge Cano presented the Community Facilities Report on behalf of Johnny Valencia.

**9. Treasurer's Office**

**A. Financial Reports/ Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioners Grants Reports**

Julie Morton, County Treasurer, presented the Combined Statement of Revenues & Expenses. Commissioner Ortega moved to approve the report as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**B. Sign and approve Grant Resolution/ Operation Stonegarden**

Treasurer Morton presented the Resolution Concerning Grant Application for the Homeland Security Grant Program FY2021 Operation Stonegarden. Commissioner Ortega moved to approve the resolution as presented. Commissioner Pallanez seconded; motion passed 5-0.

**C. Approve annual donation in the amount of $400.00 from CASI -Chili Appreciation Society International, INC Discussion and appropriate action**

Ms. Morton presented a donation to Brewster County from the Chili Appreciation Society International (CASI) in the amount of $4,000.00 (four thousand dollars). Commissioner Ortega moved to approve the donation with the amended amount. Commissioner Colando seconded the motion; motion passed 5-0.

**D. Other general administrative & procedural matters related to Treasurer's Office/ Discussion and appropriate action for work of Treasurer's Office to go forward**

Judge Cano announced a tentative date for the audit presentation on April 12, 2022.

**10. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Budget Amendments Line Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Patty Roach, County Auditor, presented the general bills. Commissioner Ortega moved to approve the general bills

as presented. Commissioner Colando seconded the motion with noted corrections; motion passed 5-0. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Colando abstained from All Energies.

Auditor Roach presented Line Item Transfers. Commissioner Ortega moved to approve line item transfers as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**B. Other general administrative and procedural matters related to Auditor's Office/ Discussion and appropriate action for work of Auditor's Office to go forward**

**11. Texas A&M AgriLife Extension Agent / February Report**

Judge Cano presented the February AgriLife Report on behalf of Luke Hendryx, Extension Agent.

**12. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project reports. Personnel issues, (vacancies, new hires, and performance)**

Robert Alvarez, Executive Director, presented a Brewster County Tourism general report.

**B. Discussion and appropriate action for general work, contracts, and agreements for Brewster County Tourism to go forward.**

**13. Discussion and appropriate action to accept property donation/ property ID number 18941**

Commissioner Colando presented a donation of property in the Panorama Leisure subdivision. Commissioner Colando suggested taking this property and any other donated property in the subdivision to vacate the plat and sell again as a whole. Commissioner Colando moved to table Agenda Item # 13. Commissioner Ortega moved to approve; motion passed 5-0.

**14. Discussion and appropriate action Dell Master agreement and documents/ Report from A -tron Rodriguez, Veloccrus Technologies Solutions**

Aaron Rodriguez, Velocerus Technology Solutions, presented a Dell Master agreement update. Commissioner Ortega moved to approve the Dell Master agreement with Patty Roach, County Auditor, recommendations. Commissioner Westermann seconded the motion; motion passed 5-0.

**15. Discussion and appropriate action for Plat subdivision/ Larrcw Subdivision of a called 11.985 acres, approval for Lott & 2 Block I**

Commissioner Colando needs to get comments from Road and Bridge Superintendent Causey, and County Attorney Steve Houston. Commissioner Colando moved to table Agenda Item #15. Commissioner Ortega seconded the motion; motion passed 5-0.

**16. Officials' Monthly Reports**

Commissioner Westermann read the Officials’ Monthly Report. Commissioner Ortega moved to approve the report as read. Commissioner Pallanez seconded the motion; motion passed 5-0.

**17. Scheduled Regular Commissioners Court Meeting on March 22, 2022 at 9:30 A.M.**

Judge Cano announced the next Regular Commissioners Court meeting on March 22, 2022, at 9:30 A.M.

**18. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed 5-0. Meeting

adjourned at 12:11 p.m.

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**Eleazar R. Cano, County Judge**

**ATTEST:**

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**Sarah Vasquez, County Clerk**