**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, MAY 10, 2022, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:35 a.m.; the following Elected Officials were present:

Eleazar R. Cano County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Ruben Ortega Commissioner Pct. 3

Mike “Coach” Pallanez Commissioner Pct. 4

Sarah Vasquez County Clerk

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County, Texas (County's Facebook page). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano. Commissioner Westermann led the Pledge of Allegiance to the Texas Flag.

**2. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve the April 12, 2022, meeting minutes. Commissioner Pallanez seconded the motion; motion passed 5-0.

Commissioner Ortega moved to approve the April 26, 2022, meeting minutes. Commissioner Colando seconded the motion; motion passed 5-0.

**3. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

Bryn Moore, Terlingua resident and short-term rental operator, commented in support of Hotel Occupancy Tax enforcement.

Sarah Vasquez, County Clerk, presented on behalf of Big Bend Little League a brief explanation of expenses of financials per Commissioners Court request of signing the Service Agreements.

**4. Recognitions & Announcements- Dump Day When: Saturday, May 14th, 2022, 9 a.m. to 3 p.m. Locations: Alpine- Landfill, 8 miles E on Hwy 90 / Marathon-Old Landfill Site Albert RD./Terlingua -Road & Bridge Yard FM 170**

Judge Cano announced Brewster County Cleanup Day on Saturday, May 14th from 9AM to 3PM.

**11. Ronny Dodson to discuss appointment of new committee members for Big Bend Event Center Board / Discussion and appropriate action**

Sheriff Ronny Dodson presented a brief history of the Big Bend Event Center in Alpine, Texas. Sheriff Dodson asked Commissioners Court to consider creating a committee for the Big Bend Event Center. Commissioner Westermann moved to create an exploratory committee to investigate bringing the Big Bend Events Center under County ownership. Commissioner Pallanez seconded the motion; motion passed 5-0. Judge Cano appointed Ronny Dodson, Justin Cross, George Johnson, and Judy Stokes to the Exploratory Committee.

**12. Brewster County Historical Commission to present candidates for new members of the Board to serve a 2-year term / Discussion and appropriate action**

Elizabeth Lewis, Historical Commission Co-Chair, presented a proposed list of nine new board members to serve a two year term. Commissioner Ortega moved to approve new board members as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**13. Presentation by Raymond Skiles of Alpine and Bob Krumenaker Superintendent of Big Bend National Park to brief on Proposed Wilderness at Big Bend National Park**

Raymond Skiles and Bob Krumenaker, Superintendent of Big Bend National Park, briefed the court on the proposed Wilderness designation at Big Bend National Park.

**14. Approve proposed Mutual Aid Agreement Between Brewster County, Marathon and Big Bend National Park / Discussion and appropriate action**

Bob Krumenaker, Superintendent of Big Bend National Park, presented the proposed Mutual Aid Agreement between Brewster County, Marathon, and Big Bend National Park. Brad Wilson, Marathon Volunteer Fire Chief, explained how the agreement will benefit the Marathon VFD. Commissioner Ortega moved to approve the Mutual Aid Agreement as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**5. Emergency Management Department**

**A. General Report including recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement, and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & Updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency Management Department. Current Covid19 statistics: 274 probable active cases, and 29 local fatalities since the onset of the pandemic. EMC Elmore presented a map of current dry hydrant locations in the North Double Diamond area. Ms Elmore stated the county qualified for the FEMA Grant.

**6. Road & Bridge Department**

**A. Road & Bridge Superintendent's Report: General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement, and additions), pickups, and other light vehicles and accessories, and small equipment, (usage future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Commissioner Ortega presented the General Report on behalf of Superintendent Frenchie Causey for the Road & Bridge Department. Judge Cano stepped out of the courtroom.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioners Grants Reports**

No reports.

**B. Approve amendment to the Brewster County Employee Handbook Section 2C-2 Employee Compensation & Benefits- Retiree Life Insurance**

Julie Morton, County Treasurer, presented an amendment to the Brewster County Employee Handbook Section 2c-2. Commissioner Colando moved to approve the amendment as presented. Commissioner Pallanez seconded the motion; motion passed 4-0 with Judge Cano absent.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

None.

**9. Brewster County Investment Related**

**A. Review and approve Brewster County Investment Policy for FY 2022 / Discussion and appropriate action**

Julie Morton, County Treasurer, presented the Brewster County Investment Policy for FY 2022. Commissioner Pallanez moved to approve the policy as presented. Commissioner Colando seconded the motion; motion passed 4-0 with Judge Cano absent.

**B. Appoint Brewster County Investment Officer(s) for FY 2022 / Discussion and appropriate action**

Treasurer Morton presented the appointment for Brewster County Investment Officer(s) for FY 2022. Commissioner Pallanez moved to approve the appointment as presented. Commissioner Colando seconded the motion; motion passed 4-0 with Judge Cano absent.

**C. Review and approve Brewster County Investment strategies for each fund for FY 2022 / Discussion and appropriate action**

Treasurer Morton presented the Brewster County Investment strategies for each fund for FY 2022. Commissioner Colando moved to approve the investment strategies as presented. Commissioner Pallnez seconded the motion; motion passed 4-0 with Judge Cano absent.

**D. Review and approve Brewster County Authorized List of Broker/ Dealers / Discussion and appropriate action**

Treasurer Morton presented the Brewster County Authorized List of Brokers/Dealers. Commissioner Westermann moved to approve the broker list as presented upon the recommendation of Treasurer Morton. Commissioner Pallanez seconded the motion; motion passed 4-0 with Judge Cano absent.

**E. Review and approve authorized Public Funds Investment Act Trainings and Seminars from approved PFIA professional organizations and associations for FY 2022 / Discussion and appropriate action**

Treasurer Morton presented the Public Funds Investment Act Trainings and Seminars. Judge Cano moved to approve education hours as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**F. Approve Quarterly Investment Report for 3rd & 4th Quarter FY 21**

Treasurer Morton presented the Quarterly Investment Report for 3rd and 4th Quarter FY21. Commissioner Ortega moved to approve the Quarterly Investment report as presented. Commissioner Colando seconded the motion; motion passed 5-0.

**G. Approve Quarterly Investment Report for 1st & 2nd Quarter FY 22**

Treasurer Morton presented the Quarterly Investment Report for 1st and 2nd Quarter FY22. Commissioner Ortega moved to approve the Quarterly Investment report as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**7. Community Facilities Report**

**A. General Report**

Judge Cano read the Community Facilities Report on behalf of Johnny Valencia.

**10. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Budget Amendments Line Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Patty Roach, County Auditor, presented the general bills and walk-ins. Commissioner Ortega moved to approve the general bills as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

Auditor Roach presented a Line Item Transfer and Budget Amendment. Commissioner Ortega moved to approve the Line Item Transfer and Budget Amendment as presented. Commissioner Pallanez seconded the motion; motion passed 5-0.

**B. Other general administrative and procedural matters related to Auditor's Office/ Discussion and appropriate action for work of Auditor's Office to go forward**

None.

**15. Officials' Monthly Reports**

Commissioner Colando read the Officials’ Monthly Reports. Commissioner Ortega moved to approve as read. Commissioner Pallanez seconded the motion; motion passed 5-0.

**16. Scheduled Regular Commissioners Court Meeting on May 24, 2022 at 9: 30A.M**

Judge Cano announced the next Regular Commissioners Court meeting on May 24, 2022, at 9:30 A.M.

**17. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Colando seconded the motion; motion passed 5-0. Meeting

adjourned at 11:35 p.m.

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**Eleazar R. Cano, County Judge**

**ATTEST:**

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**Sarah Vasquez, County Clerk**