**PUBLIC NOTICE**

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**

**TUESDAY, SEPTEMBER 27, 2022, AT 9:30 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**

**201 W AVE E**

**ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:35 a.m.; the following Elected Officials were present:

Eleazar R. Cano County Judge

Jim Westermann Commissioner Pct. 1

Sara Allen Colando Commissioner Pct. 2

Mike “Coach” Pallanez Commissioner Pct. 4

Sarah Vasquez County Clerk

Ruben Ortega, Commissioner Pct. 3, was absent.

**Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytx.com or Brewster County, Texas (County's Facebook page). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.**

**AGENDA**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano. Commissioner Westermann led the Pledge of Allegiance to the Texas Flag.

**2. Minutes / additions / corrections / approval**

No minutes.

**3. Public Comment - Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**

No comments.

**4. Recognitions & Announcements -**

**Breast Cancer Awareness Month, an annual campaign to raise awareness about the impact of breast cancer.**

Judge Cano recognized October as Breast Cancer Awareness Month.

**Domestic Violence Awareness Month, "Day of Unity," an annual campaign to raise efforts to end domestic violence.**

Judge Cano recognized October as Domestic Violence Awareness Month.

Commissioner Colando announced a black bear on Terlingua Ranch is tearing up trash cans. Reach out to your disposal company if your trash lid has been destroyed to request a steel lid replacement. Commissioner Colando also announced that Big Bend Suicide Awareness and PermiaCare will be hosting a free Mental Health First Aid class at the J.W. “Red” Pattillo Community Center, on September 30 and October 1, 2022 from 8:30 a.m. to 4:30 p.m. with lunch provided.

Judge Cano recognized the success of the community luncheon with Dr. Hernandez, interim CEO from the Big Bend Regional Hospital; Dr. Rinehart, Alpine ISD Superintendent; and Megan Antrim, City of Alpine Manager. Possible next community luncheon will happen in October or November.

**14. Far West Texas Regional Public Defender's Office / 2022/2023 Interlocal Agreement between Culberson County and Brewster County / Discussion and appropriate action**

James McDermott, Chief Public Defender of the Far West Texas Regional Public Defender Office, presented the FY23 Interlocal Agreement between Culberson County and Brewster County for the continued funding of the Far West Texas Public Defender Office. Commissioner Colando moved to approve interlocal agreement as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**5. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, prohibiting fireworks, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action**

Stephanie Elmore, Emergency Management Coordinator, presented the General Report for the Emergency

Management Department. She reminded the public that a Burn Ban is not currently in effect, and anyone planning a large burn should contact the Sheriff’s office so that first responders will be aware of the planned burn. Current Covid19 & monkeypox statistics statewide are not available.

**B. Approve Order Granting Permit for Original Terlingua International Championship / Discussion and appropriate action**

EMC Elmore presented the Order Granting Permit for the Original Terlingua International Championship. Commissioner Colando moved to approve the order as presented. Commissioner Pallanez seconded the motion; motion passed 4-0.

**C. Approve Order Granting Permit for CASI / Discussion and appropriate action**

EMC Elmore presented the Order Granting Permit for CASI. Commissioner Colando moved to approve the order as presented. Commissioner Pallanez seconded the motion; motion passed 4-0.

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads, road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and $. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Frenchie Causey presented the Road and Bridge Department general report.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

**7. Community Facilities Report**

**A. General Report**

Judge Cano read the Community Facilities Report on behalf of Johnny Valencia.

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses Payroll Reports**

**Check Register Receipt File Listings**

**Personnel/ Overtime Reports Cash Reports**

**Other Financial Report as Requested by Commissioner Grant Reports**

No reports.

**B. Other general administrative and procedural matters related to Treasurer's Office/ Discussion and appropriate action for work of Treasurer's Office to go forward**

None.

**9. Brewster County Sheriff**

**A. Consider New Reimbursement Policy for Brewster County Sheriff Office / Discussion and appropriate action**

Julie Morton, County Treasurer, presented a new proposed Reimbursement Policy on behalf of Sheriff Dodson. Commissioner Colando moved to table agenda item # 9. Commissioner Pallanez seconded the motion; motion passed 4-0.

**B. Consider New implemented Special Qualifications Pay for Brewster County Sheriff Office / Discussion and appropriate action**

Treasurer Morton presented a new proposed implemented special qualification pay for Brewster County Sheriff’s Office. Commissioner Colando moved to approve the proposed implemented special qualifications as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

**10. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

**Budget Amendments Line Item Transfers**

**Other Financial Reports as Requested by Commissioners**

Patty Roach, County Auditor, presented the general bills with walk-ins. Commissioner Colando moved to approve general bills and walk-ins as presented. Commissioner Pallanez seconded the motion; motion passed 4-0. Commissioner Westerman abstained from Branding West LLC.

Auditor Roach presented Line Item Transfers. Commissioner Colando moved to approve line item transfers as presented. Commissioner Westermann seconded the motion; motion passed 4-0.

Court recessed at 11:00 a.m.

Court reconvened at 11:23 a.m.

**11. Consideration and approval to use the Request for Proposal process for vehicle purchase(s).**

Auditor Roach presented and explained the difference between using the Bid Process, versus RFP, versus Buy Board for public purchases. Commissioner Pallanez moved to approve the use of the Request for Proposal (RFP) process as presented. Judge Cano seconded the motion; motion passed 4-0.

**12. Approve interlocal agreement with Alpine ISD for school resource officers for FY 23.**

Treasurer Morton presented the FY23 interlocal agreement with Alpine ISD for school resource officers. Commissioner Westermann moved to approve the agreement as presented. Commissioner Colando seconded the motion; motion passed 4-0.

**15. FY 2023 Agreement for Services / Approve agreements with Big Bend Chamber of Commerce and Marathon Chamber of Commerce for Tourism Promotion Services / Discussion and appropriate action**

Commissioner Colando moved to approve the agreements with Big Bend Chamber of Commerce and Marathon Chamber of Commerce, with the changes to the Judge’s email address and the correct year of 2022 to 2023. Commissioner Westermann seconded the motion; motion passed 4-0.

**16. Tax Collection Agreements for other Governmental Entities / Discussion of Tax Collection Agreements on behalf of Brewster County and other taxing entities throughout the county (Alpine ISD, Terlingua CSD, San Vicente ISD, Marathon ISD, Big Bend Regional Hospital District, City of Alpine) / Discussion and appropriate action**

Commissioner Pallanez moved to approve the new tax collection agreements as presented. Commissioner Colando seconded the motion; motion passed 4-0.

**17. Approve FY 2023 Contracts for Service with local Non-Profit entities (Alpine Public Library, Inc., Marathon Public Library, Big Bend Library (BBL), The Family Crisis Center of the Big Bend, Inc., Sunshine House, Inc., Frontier CASA, Inc., Elm Grove Cemetery, Holy Angels Cemetery, Marathon Mexican American Cemetery, Marathon Cemetery, The Big Bend Amateur Softball Association, Big Bend Little League)**

Commissioner Colando moved to approve FY23 contracts with local non-profit entities. Commissioner Pallanez seconded the motion; motion passed 4-0.

**18. Contracts for cleaning/maintenance services for County Facilities / Approval to renew yearly contracts for (South Brewster Emergency Response Center and J.W. "Red" Pattillo Community Center) and (Marathon Justice Center and Post Park) / Discussion and appropriate action**

Commissioner Pallanez moved to approve cleaning/maintenance service contracts with noted changes. Commissioner Colando seconded the motion; motion passed 4-0.

**19. FY 2023 Brewster County Commissioners Court Meetings (October 1, 2022 to September 30, 2023) / Discussion and appropriate action**

Judge Cano presented the FY 2023 County Commissioner Court Meetings schedule. Commissioner Colando moved to approve the calendar with regular meetings to be held on the 2nd and 4th Tuesday of each month at 9:30AM. Commissioner Westermann seconded the motion; motion passed 4-0.

**21. Brewster County Emergency Services District #1 / Board of Directors Appointments / Discussion and appropriate action**

**A. Executive Session Pursuant to Section 8 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

Court in Executive Session at 12:08 p.m.

Reconvene in Open Sessionat 12:15 p.m.

**B. Discussion and appropriate action resulting from Executive Session**

Commissioner Colando moved to appoint

 to the seat vacated by Jesus Flores on the ESD #1 Board of Directors. Commissioner Pallanez seconded the motion; motion passed 4-0.

**22. Officials' Monthly Reports**

Commissioner Colando read the Officials’ Monthly report and moved to approve as read. Commissioner Pallanez seconded the motion; motion passed 4-0.

**13. Consideration and approval for the solicitation of proposals from qualified companies for software and services for the monitoring, enforcement support and administration for Short-Term Rentals (STR)**

Commissioner Colando moved to approve the solicitation of proposals from qualified companies for software and services for the monitoring, enforcement support and administration for Short-Term Rentals (STR). Commissioner Pallanez seconded the motion; motion passed 4-0.

**20. Brewster County Tourism**

**A. Report from Robert Alvarez, Executive Director:**

**General update, travel shows, marketing, finances, visitation status, project Reports, personnel issues, (vacancies, new hires, and performance)**

None.

**B. Discussion and appropriate action for general work, contracts, and agreements for Brewster County Tourism to go forward**

**23. Schedule next Commissioners Court Meeting on October 11, 2022 at 9:30 A.M.**

Judge Cano announced the next Commissioners Court Meeting on October 11, 2022, at 9:30 A.M.

**24. Adjourn**

Commissioner Colando moved to adjourn. Judge Cano seconded the motion; motion passed 4-0. Meeting adjourned at 12:26 p.m.

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**Eleazar R. Cano, County Judge**

**ATTEST:**

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**Sarah Vasquez, County Clerk**