

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, MAY 27, 2020 AT 9:30 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Commissioner Ortega called the meeting to order at 9:30 a.m., the following Elected Officials were present: Judge Cano was absent. He was on a Zoom meeting with Rio Grande Council of Governments.**

<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Sara Allen Colando</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Julie Morton</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation and Pledge of Allegiance**

Invocation and Pledge were led by Commissioner Ortega.

**2. Minutes / additions / corrections / approval**

Commissioner Esparza moved to approve Minutes for April 22<sup>nd</sup>, May 13<sup>th</sup> and May 21<sup>st</sup>, 2020. Commissioner Pallanez seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

Dr. Ekta Escovar gave an update via telephone on the COVID-19 trends and statistics. She said Presidio County has one active COVID -19 case and City of Ojinaga has 9 active cases.

**4. Recognitions & Announcements**

Commissioner Ortega announced Judge Cano will be attending a Rio Grande Council of Governments meeting in El Paso on Monday.

**5. Approval of Brewster County Emergency Election Contingency Plan / Discussion and appropriate action**

Lora Nussbaum, Elections Administrator, requested approval of Brewster County Emergency Election Contingency Plan. Commissioner Esparza moved to approve the Brewster County Emergency Election Contingency Plan. Commissioner Colando seconded the motion; motion passed unanimously.

**6. Road & Bridge Department****A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Causey gave a report on the Road & Bridge Department.

**B. Approve County Annual Road Report / Discussion and appropriate action**

Julie Morton, County Treasurer, presented the County Annual Road Report that was done by Superintendent Causey. Superintendent Causey requested approval of the County Annual Road Report that is basically for the grant. Commissioner Pallanez moved to approve the County Annual Road Report. Commissioner Esparza seconded the motion; motion passed unanimously.

**C. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action.

**7. Community Facilities Report****A. General Report**

Commissioner Ortega gave a brief update on the community facilities on behalf of Johnny Valencia.

**B. Discussion and appropriate action for general work of Community Facilities to go Forward**

No action.

**8. Treasurer's Office****A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses  
Check Register  
Personnel/Overtime Reports  
Other Financial Reports as Requested  
by Commissioners**

**Payroll Reports  
Receipt File Listings  
Cash Reports  
Grants Reports**

No action.

**B. Approve new lease agreement with Great America for a Xerox Altalink C8035 for 60 months / Discussion & appropriate action**

Julie Morton, County Treasurer, requested approval for a new lease agreement with Great America for a Xerox Altalink C8035 for 60 months. Commissioner Pallanez moved to approve the new lease agreement with Great America for a Xerox Altalink C8035 for 60 months. Commissioner Esparza seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward**

No action.

**9. Officials' Monthly Reports**

No action.

**10. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Patty Roach, County Auditor, presented the general bills. Commissioner Esparza moved to approve the general bills. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Esparza abstained from Printco and Commissioner Ortega abstained from Pinnacle Propane.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Budget Amendments  
Other Financial Reports as Requested  
by Commissioners**

**Line Item Transfers**

Patty Roach presented one budget amendment and two line item transfers. She said the budget amendment is from the Sheriff's Office. She said in FY2019 budget from

the Sheriff's office included \$37,500 for vehicles. They ordered a vehicle on June 7, 2019, however it was not received until October 2019. Since we did not receive the vehicle by September 30 it will have to be included in the FY20 budget. Mrs. Roach recommended to transfer money from the General Fund Reserve Balance to cover the cost of the vehicle. Commissioner Colando moved to approve the budget amendment. Commissioner Esparza seconded the motion; motion passed unanimously.

Mrs. Roach presented the two line item transfers. The first one is Emergency Management transferring \$400.31 out of equipment into water tanks line item to cover water tank expenses. The other is from Community Facilities transferring money out of the Terlingua Utility account and depositing into the Study Butte utility account to cover the FY20 utility costs. Commissioner Esparza moved to approve the line item transfers. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**11. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Stephanie Elmore gave an update on the Emergency Management Department.

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**12. Review & Approve Retainer Agreement with Law Firm Allison, Bass & Magee, LLP in re Cause No. CVB20438; Ole Crystal Bar v Brewster County Sheriff / Discussion and appropriate action**

Commissioner Esparza moved to approve the Retainer Agreement with Law Firm Allison, Bass & Magee, LLP in Cause No. CVB20438; Ole Crystal Bar vs. Brewster County Sheriff.

Commissioner Colando seconded the motion; motion passed unanimously.

**13. Schedule next Regular Commissioners Court Meeting on June 10, 2020 at 9:30 A.M.**

Commissioner Ortega said the next Regular Commissioners Court Meeting will be June 10, 2020 at 9:30 A.M.

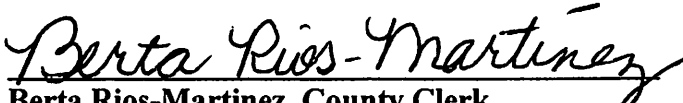
**14. Adjourn**

Commissioner Pallanez moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously. Meeting adjourned at 10:17 A.M.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez  
Berta Rios-Martinez, County Clerk